Transfer Course Departmental Evaluation Form

Name: ____________________________

Last                          First                          Middle Initial

RUID: ____________________________  Official Rutgers Email ONLY: ____________________________

Declared Graduation Date (month/year): ____________________________

Degree Requirements (check one):
(look in Degree Navigator if you aren’t sure)

- SAS Liberal Arts General Education Reqs
- SAS Core Curriculum

Course Name and Number  College/University

Semester  Year  Credits Earned  Grade

I am submitting the following for review:

- Syllabus
- Lab Syllabus
- Course Description

Departmental Evaluation

Departmental Adviser or Chair  Department  Date

Please check one:

- This course is equivalent to the following Rutgers-NB course: ____________________________

- This course should count as a major elective in my department, and should be given the transfer equivalent code 01:_____:MAJ. (enter your department code)

- This course should count as a general elective in my department, and should be given the transfer equivalent code 01:_____:EC. (enter your department code)

- This course should be given elective credit only. It should not count as a course for my department, and will be given the transfer equivalent course code TR:T01:EC.

- This course is not transferable.

DEAN’S OFFICE USE ONLY